

COMMITTEE ON ACCREDITATION MINUTES

August 8, 2007

**California Commission on Teacher Credentialing
Sacramento, California**

Committee Members Present

Joyce Abrams
Lynne Cook
Arlinda Eaton
Dana Griggs
Irma Guzman Wagner
Ed Kujawa
David Madrigal
Karen O'Connor
Ruth Sandlin
Sue Teele
Nancy Watkins

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Cheryl Hickey, Consultant
Jo Birdsell, Consultant
Teri Ackerman, Analyst/Recorder

Committee Members Absent

Carol Leighty

Others Present

Leslie Peterson Schwarze
Joel Colbert
Jacob Perea
Barbara Ford

CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Dana Griggs, Co-Chair, at 8:30 a.m. on Wednesday, August 8, 2007.

APPROVAL OF THE AGENDA

Co-Chair Dana Griggs reviewed the agenda for the August, 2007 meeting. It was moved, seconded (Teele/O'Connor) and carried to approve the agenda as written.

APPROVAL OF THE MINUTES

The minutes of the June, 2007 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Kujawa/Sandlin) and carried to approve the minutes as amended.

CO-CHAIR AND MEMBER REPORTS

Dana Griggs announced that she will be retiring from the Ontario Montclair School District effective, Tuesday, August 14.

Ruth Sandlin announced that she spent the morning of her birthday atop Machu Picchu watching the sunrise.

Sue Teele mentioned to those present that UC, Riverside has been awarded a grant which will be used to study and implement retention of middle school science teachers. As a part of this study, Sue is hoping that she will be able to take a group to China to study the pandas

Karen O'Connor mentioned that she had sat in on the COA New Member Orientation on Tuesday, August 7 and was impressed with the job staff had done in explaining the operation of the COA to the new members.

STAFF REPORT

Administrator, Teri Clark announced that there are a number of positions available in the Professional Services Division at the Commission for any interested applicants. She added that the accreditation staff has been very busy this summer preparing for the upcoming year.

ADOPTION OF THE TWELFTH ANNUAL REPORT TO THE COMMISSION

Administrator, Teri Clark presented the items in this report. The report will be presented to the Commission at their October meeting by co-chairs, Lynne Cook and Dana Griggs. It was moved, seconded (Cook/Teele) and carried to adopt the Twelfth Annual Report to the Commission with edits.

NOMINATION/ELECTION OF CO-CHAIRS FOR THE 2007-08 YEAR

It was decided by the Committee to nominate and vote for Co-Chairs for the 2007-08 year at the August meeting, rather than selecting the offered option of nominating candidates at the August meeting and electing candidates at the October COA meeting.

It was moved, seconded (O'Connor/Abrams) and carried to suspend the eligibility of those who have served before in the position of co-chair, for the 07-08 year.

It was moved, seconded (Watkins/Guzman Wagner) and carried to elect Dana Griggs as Co-Chair representing K-12 for the 2007-08 year.

It was moved, seconded (Watkins/Teele) and carried to elect Lynne Cook as Co-Chair representing Higher Education for the 2007-08 year.

ADOPTION OF THE 2007-08 WORK PLAN

This item was presented by Administrator, Teri Clark: The item was a review of the procedures for displaying and reporting on the work plan. The proposed work plan was presented for discussion and adoption by the Committee. It was moved/seconded (Sandlin/Cook) and carried to adopt the 2007-08 Work Plan as presented.

REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS

Program(s) of Professional Preparation for the Administrative Services Credential

It was moved, seconded (Teele/Guzman Wagner) and carried to grant initial accreditation to the following programs of professional preparation:

Humboldt State University

- Preliminary Administrative Services Credential
- Preliminary Administrative Services Internship
- Professional Administrative Services Credential

California Lutheran University

- Professional Administrative Services Credential

University of California, Berkeley

- Preliminary Administrative Services Credential
- Preliminary Administrative Services Internship
- Professional Administrative Services Credential

Simpson University

- Preliminary Administrative Services Credential
- Preliminary Administrative Services Internship

Chapman University

- Preliminary Administrative Services Credential

Chapman University College

- Preliminary Administrative Services Credential

It was moved, seconded (Guzman Wagner/Teele) and carried (Griggs recused) to grant initial accreditation to the following program of professional preparation:

California State Polytechnic University, Pomona

- Preliminary Administrative Services Credential
- Preliminary Administrative Service Internship

It was moved, seconded (Guzman Wagner/Teele) and carried to grant initial accreditation to the following program of professional preparation:

Fresno Pacific University

- Professional Administrative Services Credential

Program(s) of Professional Preparation for the Education Specialist Credential

It was moved, seconded (Sandlin/Madrigal) and carried (Griggs recused) to grant initial accreditation to the following program of professional preparation:

Claremont Graduate University
Professional Clear Level II Education Specialist Credential Program
Education Specialist: Moderate/Severe Disabilities

It was moved, seconded (Sandlin/Madrigal) and carried to grant initial accreditation to the following programs of professional preparation:

Antioch University
Preliminary Level I Education Specialist Credential Program
Education Specialist: Mild/Moderate Disabilities with Internship Option I

Alliant University
Preliminary Level I Education Specialist Credential Program:
Education Specialist: Mild/Moderate Disabilities with Internship Option I

REPORT ON THE JUNE COMMISSION MEETING, SB 2042 STANDARDS AND REVISION WORK DONE TO DATE

Administrator, Teri Clark, presented information covering the third of a series of items brought forward to the Commission which are related to SB2042 and the work that remains to be completed. Staff will continue moving forward with this item by preparing an action item for the October Commission meeting to add Standards 15 and 17 to the Fifth Year of Study Program Standards.

REPORT OF THE ACCREDITATION VISIT TO SAN FRANCISCO STATE UNIVERSITY

Administrator, Teri Clark gave an overview of the joint NCATE visit and introduced Team Leader, Joel Colbert who presented the report and answered questions. The university was represented by Jacob Perea, Dean of Education and Barbara Ford, Associate Dean of Education. Dean, Jacob Perea answered questions asked of the institution by the COA.

The following actions were taken on the team report and recommendations:

It was moved, seconded (Kujawa/O'Connor) and carried to make the following modification to the first stipulation:

That the unit provide evidence that institutional leadership supports a vision for professional preparation programs with clear communication and articulation among all programs within the unit.

It was moved, seconded (Kujawa/Abrams) and carried to make the following modification to the first stipulation, to be read as two separate stipulations:

That the unit provide evidence that institutional leadership supports a vision for professional preparation programs with clear communication and articulation among all programs in the unit.

That the unit ensures cohesive management with clear lines of authority and responsibility among all programs within the unit.

It was moved, seconded (Griggs/Sandlin) and carried to accept the Accreditation Team Report as modified and to make the following accreditation decision for San Francisco State University based on the Accreditation Team Report, team recommendation and staff recommendations:

The decision for San Francisco State University is **ACCREDITATION WITH SUBSTANTIVE STIPULATIONS**

Following are the stipulations:

That the unit provide evidence that institutional leadership supports a vision for professional preparation programs with clear communication and articulation among all programs within the unit.

That the unit ensures cohesive management with clear lines of authority and responsibility among all programs within the unit.

That the unit provide evidence of implementation of a comprehensive program evaluation system involving program participants, graduates and local practitioners. The system must demonstrate the potential for assuring continuous program improvement and must be applied to all program credential areas.

That the unit provide evidence that every program has a systematic fieldwork sequence that meets the program standards and that district and university field supervisors are carefully selected, trained, oriented and assessed.

That the unit provide evidence that all program standards less than fully met are now met.

That the unit provide evidence that the institution provides sufficient resources to the unit in relation to the student population it is required to serve. The resources must enable each program to effectively operate in terms of resources, coordination, recruitment, advisement, program development and instruction.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Adapted Physical Education Specialist Credential

- Administrative Services Credential
 - Preliminary
 - Preliminary Internship
 - Professional
- Clinical Rehabilitative Services
 - Language Speech and Hearing
 - Audiology
 - Orientation and Mobility
- Education Specialist Credentials
 - Preliminary Level I
 - Mild/Moderate Disabilities
 - Mild/Moderate Disabilities Internship
 - Moderate/Severe Disabilities
 - Moderate/Severe Disabilities Internship
 - Deaf and Hard of Hearing
 - Early Childhood Special Education
 - Physical and Health Impairments
 - Visual Impairments
 - Professional Level II
 - Mild/Moderate Disabilities
 - Moderate/Severe Disabilities
 - Deaf and Hard of Hearing
 - Early Childhood Special Education
 - Physical and Health Impairments
 - Visual Impairments
- Multiple Subject Teaching Credential
 - Multiple Subject
 - Multiple Subject Internship
 - BCLAD Emphasis (Spanish and Cantonese)
- Pupil Personnel Services
 - School Counseling
 - School Counseling Internship
 - School Psychology
 - School Psychology Internship
 - School Social Work
- Reading and Language Arts Specialist Credential
 - Reading Certificate
 - Reading and Language Arts Specialist

- Single Subject Credential
Single Subject
Single Subject Internship

In addition:

- The institution's response to the preconditions is accepted.
- All stipulations must be met by June 30, 2008.
- San Francisco State University is not permitted to propose new credential programs for approval by the Committee on Accreditation until stipulations have been removed.
- San Francisco State University is required to provide evidence to the Committee on Accreditation that appropriate actions have been taken to address each of these stipulations within one year from the date of this action. A focused revisit will verify the appropriateness of the institution's actions.
- San Francisco State University will be placed on the schedule of accreditation visits for the 2013-2014 academic year subject to the continuation of the present schedule of accreditation visits by both the National Council for the Accreditation of Teacher Education and the California Commission on Teacher Credentialing.

ACCREDITATION REPORT FORMAT FOR 2007-08

Administrator, Teri Clark gave an overview of the revised report format proposed for use at all 2007-08 accreditation site visits.

It was moved, seconded (Cook/Teele) and carried to accept the proposed reporting format with the elimination of the Professional Comments section.

DEFINITIONS OF STIPULATIONS AND IMPLICATIONS OF THE TYPE OF STIPULATIONS

This information item was introduced by Consultant, Cheryl Hickey. Discussion regarding modifications and clarification to the terms Accreditation with Technical Stipulations and Accreditation with Substantive Stipulations was held. Staff will prepare an item for the October meeting to propose alternative language (such as Accreditation with Major Stipulations and Accreditation with Minor Stipulations) as well as definitions and a rubric that would assist site visit teams.

ACCREDITATION HANDBOOK

Consultant, Jo Birdsell, presented a proposal for the COA *Accreditation Handbook* built upon the revised *Accreditation Framework*. COA discussion and input regarding the proposed table of contents will be used in the development and formatting of the new *Accreditation Handbook*.

EVALUATION OF THE ACREDITATION SYSTEM

Consultant, Jo Birdsell, presented this item which provided additional detail and updates on work toward an evaluation of the revised accreditation system, based on suggestions made at the June 2007 meeting of the COA. Context and details were provided for discussion, input and direction on the next steps to be taken.

It was agreed that a subgroup, consisting of Irma Guzman Wagner, Ed Kujawa, Dana Griggs, Sue Teele, and David Madrigal would work with Jo Birdsell to refine and clarify the evaluation system.

PROGRAM APPROVAL AND POSSIBLE INACTIVE STATUS

Administrator, Teri Clark, presented this information item pertaining to programs which have received COA approval but which are not currently in operation. Discussion was held regarding the possibility of an option of inactive status for such programs, which would not allow them to accept new candidates without applying to the COA to reactivate their status. A suggestion was made that a term other than “inactive status” be used for these programs. Teri Clark agreed to bring this item to the October meeting of the COA as an action item.

CTC/NCATE CROSSWALK

This information item which provided a comparison of the CTC revised Common Standards with those of NCATE was presented by Administrator, Teri Clark. Members of the Committee asked for additional time to review the crosswalk and it was agreed that Teri Clark would email items to them for reply within the next few weeks. Once replies have been received, this item will be placed on the COA October agenda as an action item.

DEBRIEF OF ACCREDITATION DECISION-MAKING ACTIVITIES

Discussion centered around the accreditation decision made for San Francisco State University. Some members were unsure if the term “Accreditation with Substantive Stipulations” reflected the seriousness of the situation. Others agreed that had SFSU been given “Probationary Status”, the Dean of Education might have lost his job. Members were also curious as to why the Provost did not attend the meeting, given the seriousness of the stipulations. It was brought up that the job of the COA is not to protect the job of the dean, but to give a fair review of the programs the institution offers. It was agreed by those present that there were a lot of positives in many of the programs offered, and by giving the university “Probationary Status”, the good programs would be impacted as well as the inadequate programs. It was also mentioned that the NCATE side of the accreditation review may be harder on the institution than CTC has been.

The joint agreement of the members was that the correct decision was made in granting the status “Accreditation with Substantive Stipulations” with the one year review to see if stipulations are met. The members also felt that the correct choice was made in that they supported the accreditation team recommendation while still holding the institution accountable.

Ed Kujawa mentioned that it would be helpful to hold a meeting with all of the team leaders as the COA used to do in the past.

The new members and the Commission Liaison were asked their opinions of the meeting. Commission Liaison, Leslie Peterson Schwarze stated that she was impressed with the balance of the COA and comforted to find that the COA is frustrated by the same thing the Commission is

frustrated by. Nancy Watkins and Arlinda Eaton both agreed that the comments had been well thought out and that the San Francisco State decision had been “exhausting”. They were all relieved to know that the COA is not just a “rubber stamp” committee.

ADJOURNMENT

The meeting was adjourned by Co-Chair, Dana Griggs at 3:21 on August 8, 2007.